



CRTD.A Post Vacancy

1 Field Officer (In Beqaa and South Lebanon)

Duration of the post: 1 year Immediate Recruitment

As part of its Women Economic Empowerment Programme and RUWOMED project, **CRTD.A** is recruiting One Project Field Officer to support the implementation of the project.

The Women Economic Empowerment Programme (WEEP) (www.weeportal-lb.org) works with around 40 rural women's cooperatives in different parts of Lebanon. Activities include capacity building, access to markets, development of internal governance of organizations, women's involvement in economic policy making, and a knowledge component that includes research and connection of know how. As of early 2013, **CRTD.A** started implementing a new EU financially supported WEEP component in cooperation with the Assembly of Cooperation and Peace (ACCP) a Spanish NGO the Palestinian Agricultural Relief Committee (PARC) (<http://www.pal-arc.org/arabic.html>) and the European Neighborhood and Partnership Instrument (ENPI), (<http://www.enpi-info.eu/>).

The new project, named RUWOMED (<http://www.enpicbmed.eu/sites/default/files/ruwomed.pdf>), aims to support economic empowerment of rural and marginalized women in the Mediterranean and strengthen cross-border socio-economic relationships.

The RUWOMED FO is entrusted with the follow-up, implementation and monitoring of field level activities of the RUWOMED project including close engagement with field beneficiaries.

Role and responsibilities of the RUWOMED-FO

The RUWOMED-FO is in charge of the implementation and follow-up of all the field level components of the RUWOMED project.

More specifically, he/she will have the following responsibilities:

- 1) Maintain continuous contact and liaison with project beneficiaries at field level
- 2) Conduct mapping or fact finding when necessary
- 3) Plan the implementation of activities at field level
- 4) Monitor the implementation of activities at the field level

- 5) Providing projects communications as and when needed
- 6) Regular coordination and liaison with the CRTD.A office in Beirut.
- 7) Conduct field visits for monitoring, follow- up and data collection purposes
- 8) Organize and/or participate in the organization of field activities as per division of tasks with coordinator
- 9) Report on field activities and assist coordinator in compiling comprehensive activities and project's reports

Successful candidates will have:

- At least three years experience in similar or related contexts
- Familiarity with work environment and with RWCs and the context in which they operate
- Fluency in Arabic
- Ability to travel to project's activities sites
- Commitment to gender equality and social justice

This position is for one year with the possibility of a short period of extension.

Interested candidates should submit their CV by e-mail to vacancy@crt-da.org.lb no later than 9 October 2015 (please indicate **FO** in the subject line)

Only short listed candidates will be contacted.

